



BY-LAWS, RULES  
&  
REGULATIONS

August 1, 2018

# **BY-LAWS, RULES & REGULATIONS THE COUNTRY CLUB OF SOUTH CAROLINA**

## **ARTICLE I CLUB OWNERSHIP AND STRUCTURE**

**SECTION 1. OWNERSHIP.** The Country Club of South Carolina is owned and operated by Royal Park, LLC and is structured as a private corporation. The Country Club of South Carolina is neither a non-profit organization nor a member-equity club. Members do not share in ownership of stock or assets related to the Club, and payment of initiation fees, dues, assessments or any other charges shall not be construed as payment for any type of ownership in any manner.

**SECTION 2. Royal Park Board.** The Country Club of South Carolina is controlled by the Royal Park board. The board shall set forth the By-Laws, Rules & Regulations of The Country Club of South Carolina and shall be the only authority in the implementation, interpretation and enforcement of Club policies. The board may delegate certain authorities, or empower specific Club related organizations or committees for the purpose of administering the By-Laws, Rules & Regulations.

**SECTION 3. PRIVATE CLUB.** The Country Club of South Carolina is organized as a private Club, and use of its facilities shall be restricted exclusively to its members, guests and other regulated use at the discretion of the Club. Royal Park shall have sole authority with concern to membership procedures and criteria as well as membership approval.

## **ARTICLE II MEMBERSHIP**

**SECTION 1. DISCRIMINATION.** The Country Club of South Carolina does not discriminate with regard to race, sex or religion in its employment practices nor in its policies related to membership admittance.

**SECTION 2. MEMBERSHIP NUMBER.** The number of memberships may be limited at the sole discretion of the Royal Park board. While there is no set limit on memberships, depending on criteria set forth by the Royal Park board, specific membership levels may be set for the Club by membership category or overall number as deemed necessary. This number may be revised at any time by the board.

**SECTION 3. APPLICATION AND APPROVAL.** Any person desiring to become an active member shall make application to the Membership Committee in such manner and form and upon such conditions as the latter shall, from time to time, prescribe or require. No person shall be admitted to or be entitled to active membership except and until such person shall have been approved for membership by the Royal Park board. (Refer to Article V - Membership Procedures.)

**SECTION 4. PAYMENT OF MEMBERSHIP FEES.** Each applicant for membership who shall be approved for active membership shall be given notice in writing, and that person may

accept such membership by payment to the Club, within such time as may be prescribed by the Royal Park board, such sum of money as at that time shall be required to be paid as an initiation fee and deposit with The Country Club of South Carolina such sum as may be required for a membership. Such fees shall be set and adjusted at will by the board and The Country Club of South Carolina.

**SECTION 5. MARRIAGE.** Marriage of a member shall not constitute change in membership status. The spouse of the member shall have inherent rights and be entitled to all membership privileges effective upon the marriage date. The application and interview process for the spouse will be waived. The Club Office must be notified in writing of this status change for information and accounting purposes.

**SECTION 6. SEPARATION & DIVORCE.** Separation of a married member couple shall not constitute a change in membership status. Both parties retain membership privileges and shall be considered as one membership for a period of one year from separation date or until a divorce decree is effective, whichever comes first. The one-year date or final divorce decree shall constitute a change in membership status. Each party will be considered independent for membership purposes and must notify the Club in writing as to his or her intention related to continuing or terminating membership. There will be no initiation fee applicable to either party. New account numbers shall be assigned upon official divorce decree, and each party will be billed separately for monthly dues and charges. It shall be the obligation and responsibility of the member to notify the Club in writing of conditions affecting membership status, and failure to do so in a timely manner may result in expulsion.

**SECTION 7. MEMBER DEPENDENTS.** Member dependents shall be defined as children or young adults 21 years of age or younger, who are full-time students residing at home and a tax dependent of the adult member. Dependents are entitled to all rights and privileges of Club membership, as long as the dependent criteria set forth above is met in its entirety. Dependent status shall unconditionally terminate at the age of 22. It shall be the obligation and responsibility of the member to notify the Club in writing of a change in dependent status, and failure to do so in a timely manner may result in expulsion. Upon termination of dependent status, the dependent may seek membership election under Article II, Section 8, or shall be subject to guest policy with all restrictions applicable.

### **ARTICLE III MEMBERSHIP POLICIES**

**SECTION 1. RESIGNATION.** An active member may resign from the Club by delivery to the administrative office of a written statement of resignation signed by the resigning member. The resignation must be submitted to the Club Office ten days prior to the end of the calendar month in which the resignation is to be effective. Resignations may only be effective at the end of a calendar month. Until the effective date of the resignation, the resigning member shall continue to have the status of an active member of the Club and shall be liable and responsible for the payment of all dues and charges that shall accrue through the last day of the calendar month in which the resignation is effective.

**SECTION 2. SUSPENSION OR EXPULSION FOR NON-PAYMENT OF CLUB OBLIGATIONS.** In the event any active member shall fail to pay any dues, assessments, accounts or charges owed by that member to the Club within 30 days after transmittal of the Club's statement for the same, written notice shall be sent to the member advising of delinquent status. Charge privileges may be revoked at this time by the board. Should full payment of the delinquent amount not be received within 15 days of notification, the delinquent member shall be notified in writing that membership is under suspension with all Club privileges withdrawn from the member. Should payment of said amount not be received within the subsequent 15 day period from suspension notification date, the membership shall be terminated immediately, and the Club shall take such action deemed necessary for remedy. After termination of membership, the terminated member may not make application with the Club for new membership for a period of one year and must go through application procedures with membership initiation fee applicable. All reasonable costs and legal fees related to collection of debt and incurred by the Club shall be paid by the delinquent member.

**SECTION 3. SUSPENSION AND EXPULSION FOR IMPROPER CONDUCT.** The Royal Park board at all times shall have the power, to be exercised as provided by this section, to expel any member from the Club, to suspend the membership of any members, to suspend or deny to any person the right of use of the facilities of the Club or Club privileges for, or on account of (1) the infraction of any by-law, rule or regulation of the Club or (2) for conduct deemed or found to be prejudicial to the best interests of the Club or its members. Charges hereunder with respect to any person shall be filed in writing with the board. Upon filing of such charge, the board shall review the charge or complaint and will coordinate a meeting with the complainant for appropriate discussion and determination of facts. The board shall further hear from the member charged in the complaint. The board shall make their recommendation of charge, dismissal or punitive action, and the board shall have the ultimate decision in appropriate action. Should punitive action be deemed warranted, the board shall carry out the punitive action in the form of written reprimand, suspension or expulsion, depending on the seriousness of the charge brought forth. The board reserves the right to proceed to immediate suspension or expulsion of a member as deemed appropriate for rule infraction, conduct or actions prejudice to the best interests of the Club and/or its membership.

**SECTION 4. LEAVE OF ABSENCE.** A leave of absence may be granted only in extreme situations and will be evaluated on a case by case basis. A leave of absence request must be submitted to the board in writing explaining circumstances and justification. As a general rule, a leave of absence may be granted only in the case of extended illness or mandatory military transfer on a temporary basis. The circumstances must require that the individual be inactive for a minimum period of 90 days, and the maximum period granted under this provision shall not exceed six months. Only one leave of absence may be granted to a member over his/her lifetime of membership.

**SECTION 5. CHANGE IN MEMBERSHIP STATUS.** A member may elect to change membership status from one category to another. The member must notify the club in writing of the proposed change in status. An upgrade or downgrade in membership status may be granted subject to the following rules:

**A) MEMBER CATEGORY UPGRADE.**

A member will be allowed to upgrade to a higher level of membership (Example: Social to Full). The dues for the new classification will be applicable, and an incremental initiation fee will also apply. The fee will be determined by the marginal difference in the initiation fee previously paid by the member and the current initiation rate for the new category.

**B) MEMBER CATEGORY DOWNGRADE.**

A member will be allowed to downgrade to a lower level of membership (Example: Full to Social). The dues for the new classification of membership will be applicable. The member will not be allowed to upgrade member status for a period of one year, and an incremental initiation fee will apply if there has been an increase in the initiation fee schedule.

**SECTION 6. MEMBERSHIP RESIGNATION AND RE-APPLICATION.** Membership may be terminated by the member through proper notification and resignation. After the effective resignation date, certain grace periods shall be applicable to the member making re-application for membership. The applicant must complete an updated membership application and shall be subject to the re-activation fee established by the club. The reactivation fee shall increase by grace period and may be changed from time to time by the board. The applicant shall not be subject to interview or letters of sponsorship during these grace periods. Should a member seek re-application after the grace periods, normal application, interview and full initiation fees will be applicable without exception. A grace period shall be granted to a member only one time and shall not apply to subsequent resignations.

**ARTICLE IV  
DUES, RULES & REGULATIONS**

**SECTION 1. DUES.** The amount of dues shall be determined by the Royal Park board and shall be paid in accordance with Club policy. The amount and method of payment may from time to time be changed by the Board of Directors. Failure to make payment for dues and charges in accordance with Club policy may result in suspension or expulsion which shall be determined by the Board of Directors. (Refer to Article III, Section 2.)

**SECTION 2. FOOD & BEVERAGE MINIMUM.** Certain membership categories shall be subject to a Food & Beverage Minimum charge. The amount of minimum shall be determined by the Royal Park board and may change from time to time. The amount specified shall be a monthly minimum requirement. Member charges will only apply towards the minimum requirement. Cash purchases and charges for special functions, Club parties and tournaments do not apply towards the minimum. Each member will be charged the deficit amount if total monthly charges are less than the minimum requirement.

**SECTION 3. INITIATION FEES.** Membership initiation fees for various member categories may from time to time be changed by the Royal Park board. In that The Country Club of South Carolina is not an equity club for members and stock is not issued with membership, payment of

the initiation fee in no way constitutes ownership in The Country Club of South Carolina in any manner. **The initiation fee is non-refundable.**

**SECTION 4. RULES & REGULATIONS.** Rules and regulations with respect to the use by any person of Club facilities and Club privileges shall be established and may from time to time be changed by the Club.

**SECTION 5. NOTICE AND EFFECTIVE DATE.** Any act of the Royal Park board with respect to change in membership dues and charges, or rules and regulations related to Club operations, shall be effective upon notice being posted or notification in writing to the membership. The Board of Directors reserves the right to implement immediate additions or modifications to policies, rules and regulations without notice should it be determined by urgency or emergency. Such additions or modifications shall be provided to the membership within a reasonable period of time.

## **ARTICLE V MEMBERSHIP PROCEDURES**

**SECTION 1. MEMBERSHIP APPLICATION.** Individuals wishing to apply for membership must complete the "Membership Application" with all pertinent information. The form may be obtained at the Club Office.

**SECTION 2. SPONSORSHIP.** A membership applicant must submit three letters of recommendation from other active Club members. The application and supporting material should be submitted to the Club Office. A membership interview will not be scheduled until all required documents have been properly submitted.

**SECTION 4. INTERVIEW.** The Club manager shall conduct the interview with the purpose of deriving general information related to the applicant's background, character profile, economic status, personal and business reputation, credit worthiness and other pertinent factors related to proper compatibility with The Country Club of South Carolina and its membership. The Country Club of South Carolina does not discriminate with regard to race, sex or religion concerning membership and shall not be factors used in the evaluation process.

**SECTION 6. CONFIDENTIALITY.** Membership applications and related information shall remain confidential with the Club.

## **ARTICLE VI RULES FOR GUESTS & USE OF AMENITIES**

**SECTION 1. MEMBER RESPONSIBILITY.** Each member sponsoring a non-member guest shall be personally responsible for the conduct, behavior and actions of their guest. Should guest actions result in physical or other damages associated with the Club operation or facility, the sponsoring member shall be held personally responsible and accountable. The sponsoring member shall be subject to payment of any monetary damages on behalf of guests should it be

deemed appropriate by the board. Damages under this provision include returned checks and declined credit card charges. The hosting member shall be responsible for charges made to his membership account by a guest, whether authorized by the member or not.

**SECTION 2. CLUBHOUSE / DINING.** Members are entitled to host guests for use of the Clubhouse / Dining Facilities subject to limitations.

**SECTION 3. GOLF COURSE.** Members are entitled to host guests for use of the golf course subject to limitations.

**SECTION 4. TENNIS COURTS.** Members are allowed to bring guests for use of the tennis facility with guest fee applicable.

**SECTION 5. SWIMMING POOL.** Members may bring guests to the pool facility for a fee.

**SECTION 6. PLAYGROUND AND OTHER AMENITIES.** Members may bring guests to the playground facility without guest charges.

## **ARTICLE VII MEMBER COMMITTEES**

**SECTION 1. GENERAL POLICY.** The Country Club of South Carolina shall at its discretion form various member committees for the purpose of administering Club policies and the By-Laws, Rules & Regulations set forth herein. The committees shall operate within the defined guidelines of authority, duties and responsibilities empowered to them by the Royal Park board. The board reserves the right to create additional committees, as well as dissolve existing committees as it deems necessary. It further reserves the right to add or amend operating guidelines and policies for any membership related committee. The size of each committee may vary based on the discretion of the board.

**SECTION 2. EMPLOYMENT & COMPENSATION.** Committee members shall not be considered as employees of the Club and shall not be entitled to compensation or employment benefits in any form.

**SECTION 3. REPRESENTATION.** Committee members shall in no way represent The Country Club of South Carolina or its related entities as agent for binding agreements or any other matter unless authorized and expressed in writing by Royal Park.

**SECTION 4. CORPORATE POLICY.** Member committees shall not intervene or be involved in corporate policies related to internal management, corporate financial matters, operational procedures, employment or any other policies that may be construed as corporate policy of The Country Club of South Carolina or its related entities.

**SECTION 5. INDEMNIFICATION.** The Country Club of South Carolina will indemnify and hold harmless Club committee members for any liability or damages directly resulting from their actions related to their responsibilities as a committee member.

**SECTION 6. APPOINTMENT TERM.** The Membership Committee shall serve a two year term which will run two consecutive calendar years. All other committees shall have one year term limitations. A member may serve on a specific committee one time in a five year period, but may serve on different committees in that same period.

## **ARTICLE VIII MEMBER GRIEVANCE OR COMPLAINT**

**SECTION 1. MEMBER RIGHTS.** Any member has the right to file a grievance or complaint against another member. The basis for any such grievance or complaint must be Club and membership related. Extreme evaluation and discretion should be used by the complainant prior to formalizing the complaint. The grievance or complaint should be significant in nature and should only be filed as a last alternative.

**SECTION 2. FORMAL COMPLAINT.** A grievance or complaint becomes a formal complaint when submitted in writing by the complainant. The complaint should be submitted to the administrative office who will review it and present it to the Royal Park board.

**SECTION 3. PUNITIVE ACTION.** Should punitive action be deemed appropriate by the board, they may elect one of three courses of action to include written reprimand, suspension or expulsion. The Royal Park may recommend other punitive action considered appropriate for the specific offense.

**SECTION 4. FINAL DETERMINATION.** The Royal Park board shall make the final decision and determination related to the grievance or complaint. This decision shall be considered final and may not be appealed or contested in any manner. Upon final determination, the Royal Park board shall not be accessible by either party in the complaint for any reason.

## **ARTICLE IX MISCELLANEOUS POLICIES**

**SECTION 1. PRIVACY OF INFORMATION.** Club and membership information shall be considered private and for use by the Club and its members only. All information furnished to the Club by its members through membership application or otherwise shall be considered private and proprietary. The membership roster and information shall not be furnished to the membership itself or outside parties for any use whatsoever. Use of the membership roster or related information for business or solicitation purposes shall be prohibited, and violation of this privacy covenant may result in suspension or termination of membership. Non-sensitive information may be provided by the Club through the Club Office about the Club or its membership at the discretion of Club Management and/or its membership.

## **ARTICLE X AMENDMENT OF BY-LAWS**

**SECTION 1. AMENDMENT.** The By-Laws, Rules & Regulations of The Country Club of South Carolina may be amended at anytime by the Royal Park board without required notice.



The Royal Park board reserves the right to implement immediate additions or modifications to policies or the By-Laws, Rules & Regulations without notice should it be necessitated by urgency. Such additions or modifications shall be provided to the membership within a reasonable period of time. Interpretation of the By-Laws, Rules & Regulations shall be at the sole discretion of the board.

## **CLUBHOUSE RULES & POLICIES**

1. Use of the Clubhouse facility shall be restricted to members and their guests only. The guest policies as outlined in Article VI shall apply to all guests.
2. Members and guests are allowed in the Clubhouse only during established operating hours.
3. Property of the Club may not be borrowed or removed from the Clubhouse for personal use.
4. Members are personally responsible for damages to Club property by them or their personal guests.
5. Appropriate dress code is required at all times. Bathing attire is not permissible unless properly covered. Shoes are required at all times. Dress code requires gentlemen to wear a coat for fine dining. Dress for Sunday Brunch shall be casual with a collared shirt. Bermuda length shorts are permissible. Anyone dressed inappropriately will be asked to remedy his or her dress immediately and will not be allowed in the facility until they do so. Each member is responsible for his guest's appearance. Determination of proper dress will be at the discretion of the Club Manager or staff.
6. No alcoholic beverages shall be consumed by anyone under the age of 21, whether or not under the supervision of an adult or parent.
7. No one under the age of 18 is allowed in the Fitness Center at anytime for any reason.
8. Unauthorized use of Club storage or lockers is prohibited. Members must properly register for use of these facilities.
9. Drunk and disorderly conduct shall not be tolerated and may be subject to disciplinary action. Use of profanity in a public setting is strictly prohibited.
10. Furniture and fixtures shall not be moved within the Clubhouse unless authorized by Management.
11. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
12. Bicycles and roller blades are prohibited in and around the Clubhouse.
13. Personal golf carts may not be used on the golf course or club property at anytime and must be parked in the parking lot within the designated area.
14. Members or their guests are strictly prohibited from bringing any food or beverage into the Clubhouse or to any function that has not been prepared by or purchased from our

Food & Beverage operation. This provision shall also apply to personal coolers on golf course property.

15. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the Clubhouse or property for infractions. The Club further reserves the right to suspend Clubhouse privileges of any individual for the same.
16. Additional policy memorandums may be invoked at any time which shall incorporate supplemental restrictions, rules and regulations related to use of the Clubhouse and related facilities.
17. Failure to comply with Clubhouse rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.

## FITNESS CENTER RULES & POLICIES

**Use of the facility shall be at the member's own risk, and the Club shall not be responsible for accidents or injuries related to use of the equipment. The Club recommends that any member utilizing the Fitness Center be medically fit and authorized to use any exercise equipment the Club may provide in its fitness operation. The Club shall, upon request, provide any member with an orientation and demonstration related to proper use of the fitness equipment.**

1. Hours of operation shall be established by the Club which may vary with the Clubhouse schedule of operation and seasonal schedules.
2. The Fitness Center shall be for use by members and member-accompanied guests only. The guest policies as outlined in Article VI shall apply to all guests. Please report any non-member using the Fitness Center directly to Club staff at the time of infraction.
3. No one under the age of 18 years old will be allowed in the Fitness Center at anytime for any reason.
4. The Fitness Center application and waiver form (one for each person in family planning to use facility) must be completed before using the Fitness Center.
5. Appropriate fitness wear will be required at all times. Tennis shoes and shirts are required. Anyone dressed inappropriately will be asked to remedy his or her dress immediately and will not be allowed in the facility until they do so. Determination of proper dress will be at the discretion of the Club Manager or staff.
6. Each member must register on a daily log each time they use the Fitness Center.
7. There will be a 30-minute limit on all Stairmasters and Treadmills. Anyone using these machines must sign up on the sign-up board before usage. Name and start time will be required.
8. Anyone using the free weights for bench press purposes must have a spotter. There are no exceptions!!
9. All stationary equipment must remain in its place. The moving of cardiovascular equipment or weight-lifting machines is not permissible at any time.
10. All weights and benches shall be returned to there original location and properly secured in its place.
11. No food or alcoholic beverages are allowed in the Fitness Center. Use of profanity in a public setting is strictly prohibited.

12. No one under the influence of alcohol or drugs is allowed in the Fitness Center.
13. Members are personally responsible for any damages to Club property. In addition, each member shall be responsible for use of the equipment by their guests and shall further be responsible for any damage caused by inappropriate use.
14. Property of the Fitness Center may not be borrowed or removed from the Clubhouse for personal use.
15. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
16. The Club is not responsible for the theft or loss of personal property.
17. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the Fitness Center for infractions. The Club further reserves the right to suspend Fitness Center privileges of any individual for the same.
18. Failure to comply with Fitness Center rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.

## **GOLF OPERATION RULES & POLICIES**

1. Only members and registered guests may play golf at The Country Club of South Carolina. Members and guests are required to register in the Pro Shop and pay the appropriate fees. The guest policies as outlined in Article VI shall apply to all guests.
2. All practice will be confined to the practice area. Only range balls acquired at the Pro Shop may be used on the driving range.
3. Everyone playing at The Country Club of South Carolina must register in person in the Pro Shop before beginning play. Beginning play on the course other than on No. 1 or No. 10 tees will not be permitted. (Exception: Members living on the golf course may start on a hole near their home only after 6:00 p.m. and only with permission from the Pro Shop.)
4. Threesomes or foursomes only are allowed to tee off on No. 1 tee between the hours of 7:00 a.m. - 2:00 p.m. on Saturdays, Sundays, Holidays and other days as deemed necessary by the golf staff. Tournaments scheduled on these days may require modified starting times as deemed necessary by the staff or Tournament Committee.
5. Groups starting on No. 10 tee must have the consent of Pro Shop staff and must give right of way to players turning from the front side.
6. Players renting carts must pay cash or sign a charge ticket at time of registering. Golf cart rental may be required for club tournaments at the discretion of the golf staff.
7. Please observe direction markers for all carts, hand and electric, and do not drive or pull them on tees, greens or through traps. Golf carts should remain on cart paths where provided around tees and greens and may not be operated inside of 100 feet of greens without cart paths. The 90-degree rule is permanent policy. Golf cart drivers must adhere to specific instructions, whether verbal, signage or ropes, at all times.
8. No more than two people and two bags are allowed on a golf cart at anytime.
9. The use of personal coolers on golf course property is strictly prohibited.
10. Golf carts may not be rented to or driven by anyone under 15 years of age, and the starter may require the consent of parents to rent a golf cart to anyone under 21 years of age.
11. Privately owned golf carts are not allowed on the golf course at anytime for any reason and shall be restricted to roads and designated common areas and must be parked in the parking lot within the designated area.
12. Replace divots in the fairways, repair ball marks on the greens and smooth footprints in sandtraps after playing shot.

13. Anyone damaging or destroying Club property will be responsible for repairing or replacing it. Members are responsible for their guests.
14. Please use trashcans for disposal of all trash.
15. Slower players should attempt to keep pace with the golfers behind them. If at anytime a group has a complete hole in front of them, they should request a faster group behind them to play through.
16. Players searching for a ball should allow other players coming up to pass them. They should signal to the players following them to pass and should not continue their play until those players have passed and are out of range.
17. A maximum of one (1) ball is permitted to be hit onto any green at anytime by any one (1) golfer.
18. Absolutely no play, practice or any other activity will be permitted at The Country Club of South Carolina when facilities are closed due to normal schedule of operations or any other times designated by Management.
19. Hours of operation are to be strictly followed and are posted in the Golf Pro Shop.
20. Tee time reservations can be made up to seven days in advance. Advance tee times are required on weekends and holidays and are highly suggested during weekdays. Standing tee times from week to week for the same members shall not be permitted.
21. Golf dress includes spikeless golf shoes or tennis shoes and appropriate golf attire. Rubber spikes, turf shoes and metal spikes are not considered traditional and shall not be permitted. Appropriate golf attire includes shirts with collars and sleeves for men. No tank tops, T-shirts or mesh tops are permitted. Women may play in sleeveless tops without collars, but we maintain that discretion be used. Shirts must be worn at all times. Appropriate golf attire also includes Bermuda length shorts which are shorts that are no more than three to four inches above the knee. Tennis shorts are unacceptable. Absolutely no denim pants, sweat pants or cut-offs at anytime. Appropriate golf headwear is acceptable unless it displays obscene or sexually explicit messages or pictures. Anyone dressed inappropriately will be asked to remedy his or her dress immediately and will not be allowed to play until they do so. Each member is responsible for his guest's appearance. Determination of proper dress will be at the discretion of the Club Manager or Pro Shop staff.
22. Golfers should always be aware of threatening or dangerous weather conditions. Should weather conditions be conducive to lightning, or if there is an apparent presence of lightning, all golfers should immediately return to the Clubhouse. The Country Club of South Carolina shall not be responsible for warning, notification or advisement of dangerous weather conditions. Should a golfer be advised by a staff member, either verbally or by blowhorn, that unfavorable weather conditions exist and to leave the golf course, this order should be complied with immediately. Disregard of lightning warnings,

either verbally or by other warning device, may result in disciplinary action by the Club. Please use common sense. Lightning Kills!!

23. Drunk and disorderly conduct shall not be tolerated and may be subject to disciplinary action. Use of profanity in a public setting is strictly prohibited.
24. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
25. All play will be governed by the Rules of Golf according to the USGA, except when modified to adjust to existing local conditions.
26. During a tournament or other special event, portions of the Rules of Play may be suspended or modified, but only when players are given notice. In such cases all rules of play not specifically suspended or modified are in effect.
27. Interpretation and enforcement of golf rules and regulations shall be the responsibility of the Director of Golf and/or golf staff whose decisions shall be final.
28. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the golf course for infractions. The Club further reserves the right to suspend playing privileges of any individual for the same.
29. Failure to comply with golf rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.



## **TENNIS OPERATION RULES & POLICIES**

1. It is required that all members and their guests register in the Tennis Pro Shop prior to play. All applicable guest fees shall be paid at this time. If the Tennis Pro Shop is closed, a sign-in roster will be accessible outside of the Pro Shop. The guest policies as outlined in Article VI shall apply to all guests. Please report any non-member using the tennis courts directly to Tennis Pro Shop staff at the time of infraction.
2. Regulation tennis shoes are required. All players must wear appropriate tennis clothes. No denim pants, cut-off shorts, men's tank tops, etc. are permitted. Shirts are required at all times. Anyone dressed inappropriately for tennis will be asked to remedy his or her dress immediately and will not be allowed to play until they do so. Each member is responsible for his guest's appearance. Determination of proper dress will be at the discretion of the Club Manager or Pro Shop staff.
3. Tennis court etiquette should be followed at all times. Profanity, racquet abuse, etc. is prohibited.
4. Any person damaging tennis facilities will be held responsible for repairing or replacing same. Members are responsible for children and guests.
5. Tennis court use shall be subject to a schedule of operation provided by the Head Tennis Professional which will provide certain restrictions related to court maintenance and night play. Courts are available on a first come first serve basis. Play is limited to one hour if others are waiting. Refer to procedure for controlling play.
6. Reservations for specific courts and court times are acceptable. Members may call within 48 hours prior to the desired reservation time. Fifteen minutes is allowed for tardiness after which time the court will be open to those waiting.
7. Hours of priority include after 5:00 p.m. on weekdays and after 12:00 noon on Saturdays, Sundays and holidays.
8. Absolutely no play, practice or any other activity will be permitted at The Country Club of South Carolina when facilities are closed due to normal schedule of operations or any other times designated by the General Manager or Head Tennis Professional.
9. Tennis players should always be aware of threatening or dangerous weather conditions. Should weather conditions be conducive to lightning, or if there is an apparent presence of lightning, all tennis players should immediately leave the tennis courts. The Country Club of South Carolina shall not be responsible for warning, notification or advisement of dangerous weather conditions. Should a tennis player be advised by a staff member, either verbally or by blowhorn, that unfavorable weather conditions exist and to leave the tennis courts, this order should be complied with immediately. Disregard of lightning warnings, either verbally or by other warning device, may result in disciplinary action by the Club. Please use common sense. Lightning Kills!!

10. Drunk and disorderly conduct shall not be tolerated and may be subject to disciplinary action. Use of profanity in a public setting is strictly prohibited.
11. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
12. All play will be governed by the USTA, except when modified to adjust to existing local conditions.
13. Interpretation and enforcement of tennis rules and regulations shall be the responsibility of the Head Tennis Professional whose decisions shall be final.
14. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the tennis facility for infractions. The Club further reserves the right to suspend playing privileges of any individual for the same.
15. Failure to comply with tennis rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.

## **POOL OPERATION RULES & POLICIES**

1. Only members and their guests will be permitted to use the pool. All members and their guests are required to register with the lifeguards before using the pool. The guest policies as outlined in Article VI of the By-Laws, Rules & Regulations shall apply to all guests. Please report any non-member using the pool directly to the lifeguards at the time of infraction.
2. Persons using the pool must shower before entering the pool.
3. Any person having a contagious disease, open sores, foot infection or infectious condition will not be admitted to the pool.
4. No bottles or glass containers are permitted.
5. No food shall be allowed beyond the immediate baby pool area, and all trash must be placed in receptacles.
6. Excessive noise, roughness, rude behavior, unnecessary expectoration, spouting of water or other inappropriate conduct will not be permitted in the pool area. Use of profanity in a public setting is strictly prohibited.
7. No running or playing “tag” will be allowed around the pool deck.
8. Social conversation with the lifeguards on duty is not permitted. No one is permitted on the lifeguard tower nor will anyone be allowed to play with lifeguard equipment. Jumping or diving from the lifeguard tower is strictly prohibited.
9. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
10. Only approved swimming equipment will be allowed in the pool area.
11. There is no swimming when the “Pool Closed” sign is up. There is no swimming without the presence of a lifeguard.
12. Children under the age of nine (9) must be accompanied by a parent or guardian at all times, otherwise the child will not be admitted into the pool area. Children ages 10-14 must complete a swim test, while the parent is present, in order to use the pool without adult supervision.
13. Pool users should always be aware of threatening or dangerous weather conditions. Should weather conditions be conducive to lightning, or if there is an apparent presence of lightning, all pool users should immediately leave the pool area. The Country Club of South Carolina shall not be responsible for warning, notification or advisement of dangerous weather conditions. Should a staff member advise a pool user, either verbally or by blowhorn, that unfavorable weather conditions exist and to leave the pool area, this

order should be complied with immediately. Disregard of lightning warnings, either verbally or by other warning device, may result in disciplinary action by the Club. Please use common sense. Lightning Kills!! The Director of Recreation, head lifeguard or lifeguard on duty shall close the pool at any time they deem it necessary as a safety precaution.

14. The Director of Recreation, head lifeguard or lifeguard on duty has the authority to suspend swimming privileges for infraction of the rules. It is the duty of any member to report any violation of rules to the Director of Recreation, head lifeguard or lifeguard on duty.
15. No dogs or pets are allowed in the swimming pool area.
16. Proper bathing attire is required. Absolutely no denim pants, sweat pants or cut-offs are permitted. Footwear and appropriate cover-ups are required in the Clubhouse and when outside of the pool area. Wet bathing suits are prohibited in the Clubhouse. Thongs or extremely revealing bathing suits are not permissible. Anyone dressed inappropriately for the pool will be asked to remedy his or her dress immediately and will not be allowed in the pool facility until they do so. Each member is responsible for his guest's appearance. Determination of proper dress will be at the discretion of the Club Manager or staff.
17. No bicycles are permitted by the pool gate or in parking areas. All bicycles are to be placed in the racks provided.
18. No golf carts are permitted by the pool gate. All golf carts must be parked in the designated parking area.
19. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the pool facility for infractions. The Club further reserves the right to suspend pool privileges of any individual for the same.
20. Failure to comply with swimming pool rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.

## **PLAYGROUND RULES & POLICIES**

1. Only members and their guests may use the Playground Facility at The Country Club of South Carolina. The guest policies as outlined in Article VI shall apply to all guests. Please report any non-member using the Playground Facility directly to Tennis Pro Shop or Club staff at the time of infraction.
2. Use of playground equipment shall be restricted to those individuals under the age of 12 years.
3. All children under the age of 12 must be accompanied and supervised by an adult at all times. Adult supervision shall include proper and safe use of playground equipment. Children shall not be left unaccompanied.
4. Use of the Playground Facility shall be restricted to daylight hours only, and the Head Tennis Professional shall establish the hours of operation. In addition, the Head Tennis Professional shall be responsible for supervision of enforcement of the rules and regulations related to the playground.
5. Personal golf carts shall be parked in the designated restricted area.
6. Members shall be responsible for any damage to playground equipment caused by their children or guests and shall be responsible for repair or replacement. Damage to playground equipment should be reported immediately to the Head Tennis Professional or the Club Administrative Office.
7. Litter shall be cleaned up and placed in the trash receptacles provided.
8. Automobiles shall be parked in the parking lot only.
9. No dogs or other pets are permitted in the playground equipment area.
10. Playground equipment shall not be removed from the premises.
11. Bicycles shall be parked in the designated racks provided.
12. Playground users should always be aware of threatening or dangerous weather conditions. Should weather conditions be conducive to lightning, or if there is an apparent presence of lightning, all playground users should immediately leave the playground area. The Country Club of South Carolina shall not be responsible for warning, notification or advisement of dangerous weather conditions. Should a staff member advise a playground user, either verbally or by blowhorn, that unfavorable weather conditions exist and to leave the playground area, this order should be complied with immediately. Disregard of lightning warnings, either verbally or by other warning device, may result in disciplinary action by the Club. Please use common sense. Lightning Kills!!

13. Drunk and disorderly conduct shall not be tolerated and may be subject to disciplinary action. Use of profanity in a public setting is strictly prohibited.
14. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
15. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the playground facility for infractions. The Club further reserves the right to suspend playground privileges of any individual for the same.
16. Failure to comply with playground facility rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.

## **FISHING RULES & POLICIES**

1. Fishing at The Country Club of South Carolina shall be restricted to property owners, members and sponsored guests. The guest policies as outlined in Article VI shall apply to all guests. Please report any unauthorized usage of lake areas to Club staff at the time of infraction.
2. Lake Bennett shall be restricted to fishing and recreational use for property owners only and may not be used by members of the Club not owning property within the development.
3. Lake McDonald (located directly behind the Clubhouse) may be used by Club members only. Property owners who are members of the Club shall have use of the lake also. Non-member property owners shall not have use of Lake McDonald or any lake other than Lake Bennett. Lake McDonald is restricted to fishing; swimming and boating are prohibited. Members must obtain a fishing permit through the Club office.
4. The pond adjacent to #17 fairway is restricted, and fishing, as well as other recreational use, is strictly prohibited.
5. Anyone fishing must have a fishing license issued by the S.C. Wildlife Department. Violators are subject to fines as defined by state law. Additional fishing and boating permits for Lake Bennett and other Club lakes must be obtained through the Club Office.
6. Guests may not fish without the presence of the sponsoring property owner or member.
7. Children under the age of 12 must be accompanied by an adult at all times.
8. Artificial bait and live bait fishing is permissible. Fishing with "Shiners" is prohibited.
9. Fishing is only allowed within the posted areas of Lake McDonald. Fishing adjacent to the driving range or #18 fairway is strictly prohibited. Fishing in close proximity to the pump house and fountain is strictly prohibited.
10. No firearms are allowed on Club property at anytime for any reason.
11. Lake users should always be aware of threatening or dangerous weather conditions. Should weather conditions be conducive to lightning, or if there is an apparent presence of lightning, all lake users should immediately leave the lake area. The Country Club of South Carolina shall not be responsible for warning, notification or advisement of dangerous weather conditions. Please use common sense. Lightning Kills!!
12. Litter should be cleaned up and placed in trash receptacles or removed from the property.
13. Access to Lake McDonald may be made from Clubhouse parking areas only. Automobiles will not be allowed down the driving range road, across the golf course or within other common areas.

14. The Country Club Of South Carolina is patrolled regularly by the South Carolina Wildlife Department and shall enforce state law as well as Club fishing policies.
15. Drunk and disorderly conduct shall not be tolerated and may be subject to disciplinary action. Use of profanity in a public setting is strictly prohibited.
16. No member or guest shall criticize or chastise Club employees directly, nor shall they use profanity in their presence. Such complaints should be directed to Management.
17. The Club reserves the right to refuse access to facilities for individuals in violation of Club rules and regulations. The Club reserves the right to remove anyone from the lake areas for infractions. The Club further reserves the right to suspend fishing and/or boating privileges of any individual for the same.
18. Failure to comply with fishing rules may result in disciplinary action as defined under Article III, Section 3 of the By-Laws, Rules & Regulations.



# *The Country Club of South Carolina*

## *Dress Code*

### **CLUBHOUSE**

**Upstairs:** The minimum acceptable attire is Dress Casual which includes oxford type shirts with twill trousers for men. Blouses or shirts and skirts or trousers are acceptable for Women. Jackets or blazers are optional for men.

**Old Pro's Grille and Terrace Rooms:** Business Casual attire is acceptable for these rooms. This, at minimum, will include golf shirts, such as Polo, with collars for men and mock neck type shirts for women. Blouses, shirts, skirts, or trousers made of denim or jean material will not be permitted.

### **PRO SHOP & GOLF COURSE**

**Pro Shop:** Appropriate golf attire includes Polo type shirts with collars, twill style trousers or Bermuda length shorts. Women may wear sleeveless shirts but we maintain discretion be used. Shirts, shorts or trousers made of denim or jean material will not be permitted. Swimming suits of any type will not be permitted.

**Golf Course:** At minimum all golfers must meet the Pro Shop criteria and are required to use soft-spike golf shoes or tennis shoes. Baseball or football shoes are not permitted.

### **TENNIS CENTER**

**Pro Shop:** Men must always wear shirts with sleeves and they may wear mock neck style shirts but must be classy and without displays of obscene messages or pictures. Shirts, skirts, shorts or trousers made of denim or jean material are not permitted at anytime.

**Tennis Courts:** At minimum players must meet the Tennis Pro Shop criteria along with the following: regulation footwear is required; street shoes, dress shoes, flip-flops/sandals and/or running shoes are not permitted.

### **FITNESS CENTER**

**Interior of the Center:** Athletic style apparel is acceptable; however use of other parts of the Clubhouse will not be permitted if the dress does not meet our minimum requirement of such areas. Appropriate attire includes athletic shoes (no street shoes, dress shoes or flip-flops/sandals) and fitness style apparel. Swimsuits and/or revealing attire is unacceptable.

## **POOL**

**Pool Area and Pro Shop Veranda:** When outside of the Pool gates, all swimsuits must be covered and fit a minimum of sport casual dress. This would include Bermuda length shorts, skirts, mock-neck type shirts and sandal style shoes. Swimsuits must be dignified and appropriate for a family environment, meaning no Brazilian or thong style bottoms or any extremely revealing style swimsuits. Shirts, skirts, shorts or trousers made of denim or jean material are not permitted at anytime.

# *The Country Club of South Carolina*

## *Cart Policy Addendum*

### **Rules & Regulations**

- Golf cart drivers must adhere to specific instructions from the Management Staff at all times whether verbal, written, directional signs or roped areas.
- Golf carts must remain on cart paths around all Tees and Greens and may not be operated away from the paths inside of 50 yards of either area.
- Each day the Superintendent, along with the Professional Staff, will determine the cart policy of the day. The cart policy may be one of two options. “Cart Path Only” means carts are not permitted to leave the cart paths at anytime. The “90-Degree Rule” means that you must follow the paths until you reach the point at which a 90-degree turn will take you to the golf ball. This rule also requires you to return to the cart path along the same route traveled to the golf ball.
- Golf Carts cannot be driven through bunkers at anytime (and this also includes hand and electric pull-carts). All carts must also stay at least 30 feet from pond banks and creek sides.
- Golf Carts are not allowed on any of the Club sidewalks, under any of the verandas, or on any of the patio areas. In the event of rain, our Golf Shop staff will move all bags to the storage area to ensure bags and equipment remain dry.
- A maximum of two people and two golf bags are allowed at any one time on any one cart.
- Golf carts may not be rented or driven by anyone under 15 years of age or without a valid driver’s license. The staff may require the consent of the parents to rent a golf cart to anyone under 21 years of age.
- Personal coolers are not allowed in or on golf carts or on golf course property. Only CCSC provided cooler bags will be permitted.
- Privately owned golf carts are not allowed on the golf course at anytime for any reason and shall be restricted to roads and community common areas. If a personal cart is driven to the clubhouse, it must be parked in the designated parking area. Private carts are not permitted to be driven by the putting green, practice area, golf shop, pool or anywhere behind the clubhouse.

### **Enforcement Procedures for Failure to Adhere to the Cart Policy:**

1. 1<sup>st</sup> Violation: Upon witnessing a violation by any Club personnel, the member or sponsoring member will receive a written warning and notice regarding the incident and a reminder to the member of the overall cart policies.
2. 2<sup>nd</sup> Violation: If a second violation occurs within 90 days of the first, a final notice will be sent to the member and encouraging compliance with the policies.
3. 3<sup>rd</sup> Violation: If a third violation occurs within 90 days of the second, cart privileges will be suspended for the member for a period of 30 days.
4. 4<sup>th</sup> Violation: If a fourth violation occurs within 120 days of the first, playing privileges will be suspended for a period of 60 days and fees may be applied.

## MEMEBER ACKNOWLEDGEMENT

I acknowledge that I have received a copy of The Country Club of South Carolina By-Laws, Rules, & Regulations and that I am responsible for becoming familiar with its contents.

I also understand that the policies and procedures described in these guidelines are subject to the interpretation of Management, and may be modified from time to time with or without notice.

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MEMBER Signature Date

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Print MEMBER Name

***This copy to be maintained in the MEMBER personnel file***

\*Please sign and return with member profile